



ICT Coordinator

The Company:

HARDI is a leading global manufacturer in the crop protection equipment sector. The company is committed to delivering better crop protection solutions to farmers and playing a significant role in sustainable food production. As a global specialist in its field, HARDI is able to offer an interesting international workplace.

Our reputation for excellence and superior customer service has enabled us to achieve continued sustainable growth. We're currently looking for a passionate **ICT Coordinator** who is seeking to become part of this enthusiastic, progressive and customer centric organization.

Role Scope:

Specific responsibilities and duties of the ICT Coordinator include but are not limited to the following:

- Develop, implement, document, maintain and evaluate ICT policies, procedures, projects and strategies to support the long term objectives for the organisation
- Installation of new computer equipment, printers and associated hardware liaising with hardware, software and service providers ensuring quality of service and response times are achieved
- Provide timely and effective support to employees through ticket/telephone/email
- Ensure that the network infrastructure is up and running and monitoring its performance

Experience:

- Microsoft Windows server and Active Directory environments
- Administration of IP network switching and routing technologies
- Audio/visual equipment
- Remote work technologies
- Organising, cleaning and manipulating data via excel or equivalent system.
- Ability to summarise technical issues clearly for non-technical audiences
- Ability to methodically dismantle problems and isolate causes
- Ability to deal with sensitive information in a professional and confidential manner
- Exceptional organisational and time management skills with an ability to work autonomously
- Excellent communication skills, both written and verbal, that can be used effectively with both employees and customers
- Experience using the following or equivalent: *Microsoft Dynamics ERP, Microsoft Teams, Smartsheet, Joomla CMS, Dialpad, Cisco and Aruba networking*

CAREER – working at HARDI



Your Crop Care Partner

Bonus points for:

- Programming / scripting skills
- Website management and/or development experience

Qualifications:

- Tertiary qualifications in Information Technology or related disciplines or equivalent proven experience in IT systems (minimum 10 years).